Getting APOSTILLE in United States

Documents must be authenticated for use abroad. This is also called legalization of the document. Authentication means that a seal is placed on the document which will be recognized in the foreign country where the document will be used. If you have a document you want legalized for use in another country which is also a party to the treaty, a special certification called an “apostille” must be affixed to the document by a competent authority. The apostille is a pre-printed form prescribed by the Convention.

State Authentication Authorities in US

**Alabama**
Office of the Secretary of State  
Authentication Section  
State Capitol, Room E-204  
600 Dexter Ave.  
Montgomery, AL 36104  
334-242-7210  
http://www.sos.state.al.us/authenticate/index.htm  
**Fee:** $5.00  
Designated Authority: Secretary of State

**Alaska**
Notary Administrator  
Office of the Lieutenant Governor  
P.O. Box 110015  
Juneau, AK 99811- 0015  
907-465-3509  
http://www.gov.state.ak.us/ltgov/notary/authentications.htm  
**Fee:** $2.00  
Designated Authority: Lieutenant Governor; Attorney General; Clerk of the Supreme Court

**Arizona**
Office of the Secretary of State  
Business Services Division, Notary Section  
1700 W. Washington, 7th Floor  
Phoenix, AZ 85007-2888  
602 542-4086/ 602 542-4758  
http://www.sosaz.com/notary  
**Fee:** $3.00  
Designated Authority: Secretary of State; Assistant Secretary of State.

**Arkansas**
Office of Secretary of State  
Corporations Division  
State Capitol  
Little Rock, AR 72201-1094  
501-682-3409  
http://www.sosweb.state.ar.us/business.html
Fee: $10.00
Designated Authority: Secretary of State; Chief Deputy Secretary of State.

**California**
Office of the Secretary of State
Business Programs Division
Notary Public Section
P.O. Box 942877
Sacramento, CA 94277-0001
916-653-3595
http://www.ss.ca.gov/business/notary/notary.htm

Fee: $20.00
Designated Authority: Secretary of State; any Assistant Secretary of State; any Deputy Secretary of State.

**Colorado**
Office of Secretary of State
1560 Broadway, Suite 200
Denver, CO 80202
303-894-2680
http://www.sos.state.co.us/pubs/info_center/2001fees.htm

Fee: By Mail: $2.00 While You Wait: $17.00
Designated Authority: Secretary of State; Deputy Secretary of State.

**Connecticut**
Office of the Secretary of State
Authentication Unit
30 Trinity St.
Hartford, CT 06106
860-509-6135
http://www.sots.state.ct.us/recordslegislativeservices/authen.html#orders

Fee: $20.00
Designated Authority: Secretary of State; Deputy Secretary of State.

**Delaware**
Office of Secretary of State
Notary Division
401 Federal St., Suite 3
Dover, DE 19901
302-302/739-4111
http://www.state.de.us/sos/sos.htm

Fee: $10.00
Designated Authority: Secretary of State; Acting Secretary of State.

**District of Columbia**
Office of the Secretary, D.C.
Notary Commissions & Authentications Section
441 4th St. N.W. (One Judiciary Square)
Washington, D.C.
202-727-3117
http://os.dc.gov/info/notary/notary.shtm#document
Fee: $10.00
Designated Authority: Executive Secretary; Assistant Executive Secretary; Mayor's Special Assistant and Assistant to the Executive Secretary; Secretary of the District of Columbia.

**Florida**
Department of State
Office of International Affairs
Notary Certification/Apostille Section
The Capitol Building
Suite 1902
Tallahassee, FL 32399-0250
804-488-7521
http://notaries.dos.state.fl.us/notproc7.htm
**Fee: $10.00**
Designated Authority: Secretary of State

**Georgia**
Georgia Superior Court Clerks' Cooperative Authority
Notary Division
1875 Century Boulevard, Suite 100
Atlanta, GA 30345
404-327-6023
http://www2.gsccca.org/projects/apost.html
or
Office of Secretary of State
Administrative Procedures Unit
2 Martin Luther King Jr. Drive
Suite 820 - West Tower
Atlanta, Georgia 30334
404-656-2885
http://www.sos.state.ga.us/administration/notary.htm
**Fee: $3.00**
Designated Authority: Secretary of State; Georgia Superior Court Clerks' Cooperative Authority.

**Hawaii**
Office of the Lieutenant Governor
State Capitol, 5th Floor,
Honolulu, Hawaii 96813
808-586-0255
http://www.state.hi.us/ltgov/page8.html
**Fee: $1.00**
Designated Authority: Lieutenant Governor of the State of Hawaii.

**Idaho**
Office of Secretary of State
Notary Department
Box 83720
Boise, ID 83720
208-332-2810
http://www.id sos.state.id.us/notary/apostill.htm
**Fee: $10.00**
Designated Authority: Secretary of State; Chief Deputy Secretary of State; Deputy Secretary of State; Notary Public Clerk.

**Illinois**  
*Office of the Secretary of State*  
*Index Department, Notaries Public Division*  
111 E. Monroe St.  
Springfield, IL 62756  
217-217-782-7017  
http://www.sos.state.il.us/departments/index/division.html  
**Fee: $2.00**  
Designated Authority: Secretary of State; Assistant Secretary of State; Deputy Secretary of State.

**Indiana**  
*Office of Secretary of State*  
Statehouse  
Suite 201  
Indianapolis, IN 46204  
317-232-6532  
http://www.in.gov/sos/notary/seal.html  
**Fee: no charge**  
Designated Authority: Secretary of State; Deputy Secretary of State

**Iowa**  
*Office of Secretary of State*  
Lucas Building  
First Floor, Public Service  
Des Moines, IA 50319  
515-281-5204  
http://www.sos.state.ia.us  
**Fee: $5.00**  
Designated Authority: Secretary of State; Deputy Secretary of State

**Kansas**  
*Office of Secretary of State*  
State Capitol  
Second Floor  
Topeka, KS 66612  
913-296-2744  
http://www.kssos.org  
**Fee: $5.00**  
Designated Authority: Secretary of State; Assistant Secretary of State; any Deputy Assistant Secretary of State.

**Kentucky**  
*Office of Secretary of State*  
Capitol Building  
P.O. Box 718  
Frankfort, KY 40602-0178  
502-564-7330
Fee: $5.00
http://www.kysos.com
Designated Authority: Secretary of State; Assistant Secretary of State.

**Louisiana**
Office of Secretary of State
P.O. Box 94125
Baton Rouge, LA 70804-9125
504-342-4981
Fee: $5.00
http://www.sec.state.la.us/comm/comm-index.htm
Designated Authority: Secretary of State.

**Maine**
Office of Secretary of State
Bureau of Corporations
Elections and Commissions
101 State House Station
Augusta, ME 04333-0101
207-624-7650
http://www.state.me.us/sos/cec/rcn/notary/authapos.htm
Fee: $10.00
Designated Authority: Secretary of State; Deputy Secretary of State.

**Maryland**
Office of Secretary of State
Statehouse
Annapolis, MD 21401
410-974-5520
http://www.sos.state.md.us/sos/certif/html/certif2c.html#apos
Fee: $5.00
Designated Authority: Secretary of State.

**Massachusetts**
Secretary of the Commonwealth
Public Records Division
Commissions Section
McCormack Building, Room 1719
One Ashburton Place
Boston, MA 02108
617-727-2832
http://www.state.ma.us/sec/pre/precom/comidx.htm
Fee: $3.00

**Michigan**
Department of State
Office of the Great Seal
7064 Crowner Boulevard
Lansing, MI 48918
517-373-2531
http://www.michigan.gov/sos/1,1607,7-127-1638_8734----,00.html
Fee: $1.00
Designated Authority: Secretary of State; Deputy Secretary of State.

**Minnesota**
Secretary of State's Office
180 State Office Bldg.
St. Paul, MN 55155
651-296-2803
http://www.sos.state.mn.us/uccd/authinfo.html

Fee: $5.00
Designated Authority: Secretary of State; Deputy Secretary of State.

**Mississippi**
Office of Secretary of State
P.O. Box 136
Jackson, MS 39205-0136
601-359-1615
http://www.sos.state.ms.us/busserv/notaries/notaries.html

Fee: $5.00
Designated Authority: Secretary of State; any Assistant Secretary of State.

**Missouri**
Office of Secretary of State
Commission Division
600 West Main, Room 367
Jefferson City, MO 65102
573-751-2783
http://www.sos.state.mo.us/business/commissions/certify.asp

Fee: $10.00
Designated Authority: Secretary of State; Deputy Secretary of State.

**Montana**
Office of Secretary of State
Room 225
Box 202801
State Capitol
Helena, MT 59602
406-444-5379
http://sos.state.mt.us/css/index.asp

Fee: $2.00
Designated Authority: Secretary of State; Chief Deputy Secretary of State; Government Affairs Bureau Chief.

**Nebraska**
Office of Secretary of State
Notary Division
Box 95104
State Capitol
Lincoln, NE 68509
402-471-2558
http://www.sos.state.ne.us/Notary/notauth.htm
Fee: $10.00
Designated Authority: Secretary of State; Deputy Secretary of State.

**Nevada**

**Secretary of State**

101 N. Carson Street, #3
Carson City, NV 89701-4786
775-684-5708
http://sos.state.nv.us/notary/apostille.htm

Fee: $20.00
Designated Authority: Secretary of State; Chief Deputy Secretary of State; Deputy Secretary of State.

**New Hampshire**

**Office of Secretary of State**

Statehouse
Room 204
Concord, NH 03301
603-271-3242
http://www.state.nh.us/sos/certific.htm

Fee: $5.00
Designated Authority: Secretary of State; Deputy Secretary of State

**New Jersey**

**Department of State**

**Notary Public Unit**

Division of Commercial Recording
PO Box 452
Trenton, NJ 08625
609-530-6421
http://www.state.nj.us/treasury/revenue/dcr/programs/notary.html

Fee: Regular Service: $25.00 Expedited Service: $35.00
Designated Authority: NJ Department of the Treasury, Division of Revenue

**New Mexico**

**Office of the Secretary of State**

State Capitol North Annex, Suite 300
Santa Fe, NM 87503
505-827-3600
http://www.sos.state.nm.us/notary-cert.htm

Fee: $3.00
Designated Authority: Secretary of State

**New York**

- **Upstate Counties**
  
  **Miscellaneous Records**
  162 Washington Ave.
  Albany, NY 12231
  518-474-4770
  http://www.dos.state.ny.us
  Fee: $10.00
Designated Authority: Secretary of State; Executive Deputy Secretary of State; any Deputy Secretary of State; any Special Deputy Secretary of State.

- **Down State Counties**
  New York authorities in Albany advise that documents issued in the nine down state counties are authenticated under the Convention by the New York City office. The nine down state counties are New York, Kings, Queens, Bronx, Westchester, Nassau, Suffolk, Rockland and Richmond. The address of the New York Department of State, Certification Unit is 6th Floor, 270 Broadway, New York, New York 10007, tel: 212-417-5684. **Fee: $10.00**

**North Carolina**
Office of Secretary of State
Authentication Division
PO Box 29622
Raleigh, NC 27626-0622
919-807-2140
http://www.secretary.state.nc.us/authen
**Fee: $10.00**
Designated Authority: Secretary of State; Deputy Secretary of State

**North Dakota**
Office of Secretary of State
Capitol Building
600 E Boulevard Ave., Dept 108
Bismarck, ND 58505
701-328-2900
http://www.state.nd.us/sec
**Fee: $10.00**
Designated Authority: Secretary of State; Deputy Secretary of State.

**Ohio**
Office of the Secretary of State
30 East Broad St.
15th Fl.
Columbus, OH 43266-0418
877-767-6446
http://www.state.oh.us/sos/authentication_of_documents_stat.htm
**Fee: $5.00**
Designated Authority: Secretary of State; Assistant Secretary of State.

**Oklahoma**
Office of Secretary of State
2300 N. Lincoln
Room 101
Oklahoma City, OK 73105
405-521-4211
http://www.sos.state.ok.us
**Fee: $25.00 (cashiers check or money order)**
Designated Authority: Secretary of State; Assistant Secretary of State; Budget Officer of the Secretary of State.
Oregon
Office of Secretary of State
255 Capitol St.
Suite 151
Salem OR 97310
503-986-2200.
http://www.filinginoregon.com/notary/index.htm
Fee: $10.00
Designated Authority: Secretary of State; Deputy Secretary of State; Acting Secretary of State; Assistant to the Secretary of State.

Pennsylvania
Department of State
Bureau of Commissions
Elections and Legislation
North Office Building
Room 304
Harrisburg, PA 17120
717-787-5280
http://www.dos.state.pa.us/bcel/certifications/certifications.html
Fee: $15.00
Designated Authority: Secretary of the Commonwealth; Executive Deputy Secretary of the Commonwealth.

Rhode Island
Office of Secretary of State
Notary Division
100 N. Main St.
Providence, RI 02903
401-277-1487
http://www.corps.state.ri.us/notaries/notaries.htm
Fee: $5.00
Designated Authority: Secretary of State; First Deputy Secretary of State; Deputy Secretary of State

South Carolina
Office of Secretary of State
P.O. Box 11350
Columbia, SC 29211
803-734-2119
http://www.scsos.com/notariesbc.htm
Fee: $2.00
Designated Authority: Secretary of State

South Dakota
Office of Secretary of State
500 East Capitol
Pierre, SD 57501-5077
605-773-5004
http://www.state.sd.us/sos/Notaries/apostilles_and_authentications.htm
Fee: $2.00  
Designated Authority: Secretary of State; Deputy Secretary of State

**Tennessee**  
**Office of Secretary of State**  
James K. Polk Building  
Division of Business Services  
312 Eighth Avenue North  
6th Floor, William R. Snodgrass Tower  
Nashville, TN 37243  
615-741-3699  
http://www.state.tn.us/sos/service.htm#apostilles  
Fee: $2.00  
Designated Authority: Secretary of State.

**Texas**  
**Office of Secretary of State**  
P.O. Box 12079  
Austin, TX 78711  
512-463-5705  
http://txsos-7.sos.state.tx.us/authfaqs.shtml  
Fee: $10.00  
Designated Authority: Secretary of State; Assistant Secretary of State

**Utah**  
**Office of the Lieutenant Governor**  
210 State Capitol  
Salt Lake City, UT 84145-8414  
801-538-1040  
http://governor.state.ut.us/lt_gover/internationaltemplate.html  
**Fee: Certifying Notary’s Seal: $10.00 Apostille: $5.00**  
Designated Authority: Lieutenant Governor; Deputy Lieutenant Governor; Administrative Assistant.

**Vermont**  
**Office of Secretary of State**  
109 State St.  
Montpelier, VT 05609-1103  
802-828-2308  
http://www.sec.state.vt.us  
Fee: $2.00  
Designated Authority: Secretary of State; Deputy Secretary of State.

**Virginia**  
**Office of Secretary of Commonwealth**  
**Authentication Division**  
830 East Main Street, 14th Floor  
Richmond, VA 23219  
804-786-2441  
http://www.soc.state.va.us  
Fee: $10.00
Designated Authority: Secretary of the Commonwealth; Chief Clerk, Office of the Secretary of Commonwealth.

**Washington**  
Office of the Secretary of State  
Corporations Division  
Apostille and Certificate Program  
PO Box 40228  
Olympia, WA 98504-0228  
360-586-2268  
http://www.secstate.wa.gov/apostilles  
**Fee:** $15.00  
Designated Authority: Secretary of State; Assistant Secretary of State; Director, Department of Licensing.

**West Virginia**  
Office of Secretary of State  
Capitol Building  
1900 Kanawha Blvd. East  
No. 157-K  
Charleston, WV 25305-0770  
304-558-6000  
http://www.wvsos.com/execrecords/other/authentication.htm  
**Fee:** $10.00  
Designated Authority: Secretary of State; Under Secretary of State; any Deputy Secretary of State.

**Wisconsin**  
Office of Secretary of State  
P.O. Box 7848  
Madison, WI 53707-7848  
608-266-3159  
http://badger.state.wi.us/agencies/sos/authen.htm  
**Fee:** $10.00  
Designated Authority: Secretary of State; Assistant Secretary of State.

**Wyoming**  
Office of Secretary of State  
The Capitol  
Cheyenne, WY 82002-0020  
307-777-5342  
http://soswy.state.wy.us/authenti/authenti.htm  
**Fee:** $3.00  
Designated Authority: Secretary of State; Deputy Secretary of State.

**American Samoa**  
Office of the Governor  
Pago Pago, AS 96799  
011-684-633-4116  
http://www.amsamoacom  
Designated Authority: Secretary of American Samoa; Attorney General of American Samoa.
Guam (Territory of)
Office of the Governor
P.O. Box 2950
Agana, GU 96910
011-671-472-1537
http://www.admin.gov.gu/doa
Designated Authority: Department of Administration

Northern Mariana Islands (Commonwealth of the)
Designated Authority: Attorney General; Acting Attorney General; Clerk of the Court, Commonwealth Trial Court; Deputy Clerk, Commonwealth Trial Court
http://www.saipan.com/gov

Puerto Rico (Commonwealth of)
Supreme Court of Puerto Rico
Office of Notarial Inspection
P.O. Box 190860
San Juan, PR 00919-0860
787-763-8816
http://www.lexjuris.com/lexnotaria.htm
Designated Authority: Supreme Court of Puerto Rico

U.S. Virgin Islands
Office of the Lieutenant Governor
7 & 8 King St.
Christiansted, St. Croix, USVI 00802
340-774-2991
http://www.ltg.gov.vi/Departments/Administration/index.html
No authority designated: refer requests to the U.S. Department of State, Authentications Office, 2400 M Street, NW, Washington, DC 20520. 202-647-5002